

**Announcement and Invitation to Attend
National Training Workshop on Local Urban Air Toxics Assessment and
Reduction Strategies**

www.epa.gov/ttn/atw/wks/mainwks.html

DATE: November 13 - 15, 2001

Note: Special activities related to the workshop's goals may be scheduled for November 16th. If interested in conducting a special activity on November 16th, please indicate your interest on the registration form.

LOCATION: Detroit, Michigan, Crowne Plaza Hotel

SUMMARY:

In response to the recognized need to improve the capacity of state and local governments and organizations to understand and reduce exposure to air toxics in urban air, the Environmental Protection Agency and the Agency for Toxic Substances and Disease Registry of the U.S. Department of Health and Human Services will sponsor a national workshop on **Local Urban Air Toxics Assessment and Reduction Strategies** on November 13 -15 in Detroit, Michigan. This workshop will bring together community organizations, academic institutions, and local, state, tribal and federal governments working on local air toxics to share experiences and learn from each other. The workshop will summarize the best current knowledge and experience and identify future needs related to:

- Building local capacity and establish partnerships to address air toxics issues
- Identifying and collect information on all local sources of air toxics
- Measuring and estimate air toxic concentrations from combined sources
- Analyzing information to identify hotspots and set priorities to address air toxics
- Designing programs and take action to reduce emissions and risks from air toxics

GOAL:

Improve the capacity of communities, academic institutions, and governments to understand and reduce exposure to air toxics in urban air.

AGENDA AND WORKSHOP MATERIALS:

The workshop agenda is available on the workshop web page. You can access workshop materials, registration forms, and proceedings at www.epa.gov/ttn/atw/wks/mainwks.html as they become available.

COST:

There will be no registration fee for this meeting. Attendees will be responsible for their own travel, lodging, and food expenses. A limited number of scholarships are available to cover travel expenses for local government and community group participants. Note that attendance is limited to 140 participants with the goal of having a diverse group of representatives from each type of organization.

REGISTRATION INFORMATION:

Please fill out the attached registration form and **mail, fax, or email** it to Beth Friedman at the address on the form by Monday, **October 1, 2001**.

HOTEL INFORMATION:

We have obtained a block of rooms at the Crowne Plaza Pontchartrain. The rooms have been reserved for Monday, November 12th through Thursday, November 15th. These rooms will be available for \$109, plus taxes, per night. You must contact the hotel directly by **October 12, 2001** for reservations (ask for the "*EPA Local Air Toxics Assessment Workshop*" room rate). A deposit of one night's lodging is required for reserving a room and is fully refundable if the room is canceled 7 days prior to arrival. A \$40 refundable deposit upon check-in will cover incidental charges (room service, movies, etc.). There is no airport shuttle, but transport by airport bus is \$21 each way and a cab is around \$30 each way. Payment for hotel accommodations is the responsibility of each individual attendee.

Contact information for room reservations is:

Crowne Plaza
2 Washington Blvd
Detroit, MI 48226
1-877-965-0200 (toll free)
313-965-0200
www.pontchartraindetroit.com

We look forward to a very productive exchange of experiences and information at the workshop! If you have any questions regarding the workshop or how to register, contact Beth Friedman, EC/R, Inc., at (919) 484-0222 x327 or email her at friedman.beth@ecrweb.com.

National Workshop on Local Urban Air Toxics Assessment and Reduction Strategies - Registration Form

November 13 - 15, 2001

(Note: Special activities related to the workshop's goals may be scheduled for November 16th.)

Crowne Plaza
2 Washington Blvd.
Detroit, MI 48226

REGISTRATION IS FREE AND OPEN TO EVERYONE!
But, space is limited, so register early.

Complete this form for each person registering. Please print.

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Telephone: (____) _____ E-Mail Address: _____

Company/University/Affiliation: _____

Are you interested in being a speaker/presenter? _____

If so, what topic? _____

Are you interested in participating in a poster session or in bringing materials to display or hand-out? _____

Are you interested in conducting a special activity on November 16th? Please include a brief description of the activity, number participating, and the purpose of the activity. _____

Days Expected to Attend Workshop: ____ 11/13 ____ 11/14 ____ 11/15 ____ 11/16

Nights Staying at Crowne Plaza: ____ 11/12 ____ 11/13 ____ 11/14 ____ 11/15

(Remember to make your room reservations by October 12, 2001)

Please complete this form by **October 1, 2001** and return by mail or fax to:

Beth Friedman
EC/R, Inc.
2327 Englert Dr., Suite 100
Durham, NC 27713

Questions? Contact Beth Friedman. (EC/R, Inc. is providing contract support to U.S. EPA for the workshop.) Email: friedman.beth@ecrweb.com Phone: (919) 484-0222, ext. 327.
Fax: (919) 484-0122.