
National Conversation on Public Health and Chemical Exposures
LEADERSHIP COUNCIL
March 11, 2011

Washington Plaza Hotel
10 Thomas Circle, Washington DC

Observers are welcome in person or by teleconference. Please contact nationalconversation@cdc.gov for further information.

PROPOSED AGENDA

Meeting Objectives/Desired Outcomes:

- **Reach agreement on Action Agenda and discuss implementation plans.**

8:15-9:00 Informal gathering

9:00-9:10 Welcome, Introductions, Meeting Objectives and Agenda

Advance materials: Proposed agenda

Nsedu Obot Witherspoon, Children's Environmental Health Network,
co-chair, Leadership Council

Henry (Andy) Anderson, Wisconsin Department of Health Services, *co-chair, Leadership Council*

9:10-9:35 Opening Remarks: Reflections on the National Conversation

Christopher Portier, *Director, NCEH/ATSDR*

Howard Frumkin, *Dean, School of Public Health, University of Washington*

9:35-10:00 Process/Approach to Reaching Closure on the Action Agenda

Advance materials: Proposed approach to reaching closure

Questions and Discussion

- Is the definition and approach to consensus in the operating procedures clear? Does the "disclaimer" language reflect this?
- Can members agree to seek consensus at this meeting, with a review of the final document and an executive summary after the meeting to confirm that it reflects what was discussed?
- Can members agree to a final, "light" edit by a professional editor, with the co-chairs' oversight that all changes are editorial in nature and do not make substantive changes?
- Should the report have an executive summary, and what should the review process be?

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- 10:00-10:45 Action Agenda: Chapter 1
Objective: Review steps taken to date. Discuss and reach agreement on Action Agenda, chapter by chapter, including choice of recommendations to feature, framing of recommendations to achieve desired outcomes and resolution of remaining concerns. Review editorial comments in track changes, if time.
- Advance materials: Draft Action Agenda*
- Overview Presentation [15 min]*
Gail Bingham, RESOLVE
- 10:45-11:00 Break
- 11:00-12:30 Action Agenda: Chapters 2, 3 and 4
- 12:30-1:00 Working Lunch
- 1:00-1:15 Public Comment
Objective: Hear from members of the public.
- 1:15-2:45 Action Agenda: Chapters 5, 6 and 7 [continued]
- 2:45-3:00 Break
- 3:00-3:45 Discuss Cross Cutting Questions
Objective: Review focus and overall impact of report, number of recommendations overall, number of executive orders and interagency task forces, and other cross-cutting issues. Review introduction.
- Advance materials: List of related recommendations*
- Questions and Discussion*
- Does the report have the right number and scope of recommendations? Are there any recommendations on the list that are similar enough that they can be deleted or combined?
 - Given the number of advisory committees, interagency task forces, and other groups, are there alternative approaches that might better achieve the desired results and in which cases?
 - Which track changes edits, if any, that staff thought were editorial need to be discussed?
 - Does the introduction reflect the overall tone and messages of the report?
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3:45-4:15 Closure on the Action Agenda and Release/Outreach Plans
Objective: Ask whether the Leadership Council can live with the Action Agenda, as revised, and discuss final sign-off steps.

Advance materials: Proposed Approach to Reaching Closure; Draft Outreach and Implementation Plan

Questions and Discussion

- Does the Leadership Council support the Action Agenda as revised?
- What are the sign-off steps?
- What are the plans for release and outreach?

4:15-4:45 Implementation of the Action Agenda
Objective: Discuss implementation plans, outreach to public and private sector actors, options these actors have for internal consideration of implementation actions they can take, and roles for Leadership Council members during the implementation process.

Advance materials: Draft Outreach and Implementation Plan

Questions and Discussion

- What ideas do members have for tracking follow up?
- Which recommendations do specific Leadership Council members intend to champion, and what are some initial ideas for beginning to get these recommendations considered and implemented?

4:45-5:00 Wrap Up
Objective: Agree on final milestones to completing the Action Agenda.

Nsedu Obot Witherspoon and Andy Anderson