Meeting Objectives/Desired Outcomes:

- Review and revise draft Action Agenda for public comment,
- Plan remaining steps for completing the Action Agenda, and
- Share ideas for the implementation plan.

8:15-9:00 Informal gathering and continental breakfast [opportunity to order lunch]

9:00-9:15 Welcome, Introductions, Meeting Objectives and Agenda

Advance materials: Proposed agenda

Nsedu Obot Witherspoon, Children’s Environmental Health Network, co-chair, Leadership Council
Henry (Andy) Anderson, Wisconsin Department of Health Services, co-chair, Leadership Council

9:15-10:30 Action Agenda: Introduction and Chapter 1

Objective: Review steps taken to date. Discuss and revise draft Action Agenda, chapter by chapter, including choice of recommendations to feature, framing of recommendations to achieve desired outcomes and resolve any concerns, and what might be added from other inputs.

Advance materials: Draft Action Agenda

Overview Presentation [15 min]
Gail Bingham, RESOLVE

Questions and Discussion for Each Chapter [60 min]
- Does the introductory chapter convey the messages that are most important to achieving real improvement to public health?
- Do the introductory paragraphs for each chapter articulate the desired outcome clearly and persuasively?
- Are the featured recommendations the most effective choices for achieving the desired outcome of each chapter, or are there other recommendations that should be featured instead? In what ways can each be strengthened?
- What perspectives should be considered other inputs into the National Conversation?
- Which recommendations could be integrated?
- What recommendations raise concerns or need more discussion? *(see comment fields in each chapter)*
- Overall, does this have the impact you want this effort to have?

10:30-10:45 Break

10:45-12:00 Action Agenda: Chapters 2 and 3

12:00-12:45 Working Lunch *[pre-ordered lunches will be delivered to the room]*

12:45-1:00 Public Comment  
*Objective: Hear from members of the public.*

1:00-2:15 Action Agenda: Chapters 4 and 7 *[continued]*

2:15-2:30 Break

2:30-3:45 Action Agenda: Chapters 5 and 6 *[continued]*

3:45-4:15 Discuss Process for Completing the Action Agenda  
*Objective: Agree on approach to completing the Action Agenda.*

 Advance materials: Proposed Milestones

 Overview Presentation [5 min]  
 Gail Bingham, RESOLVE

 Questions and Discussion  
- What are lessons learned from the approach to the drafting process? e.g. should the Leadership Council continue with small groups to review drafts of thematic chapters? form a drafting committee?
- What adjustments, if any, are needed in the proposed milestones?
4:15-4:45  **Process for Consideration and Implementation of the Action Agenda**

*Objective:* Share ideas about the approach to take in conveying the Action Agenda to public and private sector actors, options these actors have for internal consideration of the recommendations, and roles for Leadership Council members during the implementation process.

**Questions and Discussion**

- What elements should be considered in an implementation plan? Targeted briefings (agencies, associations, elected officials, others)? Other outreach to distribute report? What are the official bodies that each agency might use for considering the recommendations (e.g. CDC’s Board of Scientific Counselors)? Would an implementation subgroup be useful? With whom should those considering taking action on recommendations communicate?

4:45-5:00  **Wrap Up**

Nsedu Obot Witherspoon and Andy Anderson – highlights and next steps